



CLEANING INSTITUTE  
of AUSTRALIA

FACILITIES MANAGEMENT

## THE CIA's TOP TIPS FOR DOMESTIC BLISS

**Show a little respect.** Respect for each other's spaces is the foundation for living in harmony. Learning this lesson will have a positive and far reaching effect on family life.

**Learn to share.** Common areas are spaces for everyone to enjoy so remember to put things away and take personal belongings, books and games back to where they came from.

**Keep everything in its place.** Household items such as torches, hammers, games and musical instruments should always be returned to their rightful place for the next user.

**Clean up the clutter.** Clutter makes even the cleanest home look dirty. Keep belongings tucked away in drawers, and cupboards, and make good use of storage bins and desk organisers.

**Remember, less is more.** By displaying only your most favorite items on shelves and ledges, you will enhance the appearance of a room, making it look more loved and respected.

**Remove dirty dishes.** Never leave a room without taking dirty dishes to the kitchen. Stack them in the dishwasher straightaway.

**Do a bathroom blitz.** No one likes messy bathrooms with water on the floor, toothpaste, make-up and hair in the sink and clothes strewn about. It only takes a minute to leave the bathroom in a good state.

**Slip off your shoes.** Keep your carpets and floors from getting dirty by removing shoes at the front door. If you can't stand the look of shoes haphazardly piled up, invest in a shoe rack or place a basket with a lid by the doorway.

**Sticky fingers.** After handling food, cosmetics and newspapers be sure to wash and dry your hands before touching anything. This will reduce black or sticky marks on and around furniture, light switches, walls and door handles.

**Wipe up spills immediately.** The longer spills are left, the more chance they will leave stains on your furniture or be difficult to remove later.

**Limit food to key eating areas.** To avoid crumbs and spills from one end of the house to the other limit eating to key areas around the house that have easy to clean surfaces.

**Wipe surfaces daily.** Get in to the habit of quickly wiping down surfaces after meals and after your morning shower. The little things sometimes make all the difference in keeping your house looking great.

**Closing draws.** Nothing looks worse than half closed draws with clothes or paper hanging out of them.

**Many hands make light work.** Select a time once a week when everyone will be home and get all hands on deck to help out with a quick 15 minute power tidy-up. The results are extremely satisfying!

